

**PUBLIC NOTICE**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY AGENCY TOURS**  
**TUESDAY, MARCH 25, 2003**  
**9:00 A.M. - 12:15 P.M.**

9:00 - 9:30 a.m.	County Engineer 444 Cherrycreek Road, Suite C
9:30 - 10:00 a.m.	County Weed Control 444 Cherrycreek Road, Suite B
10:00 - 10:30 a.m.	County Extension 444 Cherrycreek Road, Suite A
10:45 - 11:15 a.m.	County Clerk 555 So 10 <sup>th</sup> Street, Room 108
11:15 - 11:45 a.m.	County Assessor/Register of Deeds 555 So 10 <sup>th</sup> Street, Room 103
11:45 a.m. - 12:15 p.m.	County Treasurer 555 So 10 <sup>th</sup> Street, Room 102

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
AGENCY TOURS  
TUESDAY, MARCH 25, 2003  
8:40 A.M.**

Commissioners Present: Bernie Heier, Chair  
Ray Stevens, Vice Chair  
Larry Hudkins  
Bob Workman  
Deb Schorr

Others Present: Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Bruce Medcalf, County Clerk  
Dave Kroeker, Budget & Fiscal Director

The Lancaster County Board of Commissioners met with the Directors of the following Lancaster County offices and toured the agency offices:

Don Thomas, County Engineer  
County Engineering Offices-444 Cherrycreek Road

Russ Schultz, Superintendent  
County Weed Control-444 Cherrycreek Road

Gary Bergman, Extension Director  
County Extension-444 Cherrycreek Road

Bruce Medcalf, County Clerk  
County Clerk's Office-555 So. 10<sup>th</sup> Street, Room 108

Norm Agena, County Register of Deeds/Assessor  
Register of Deeds/Assessor's Office-555 So. 10<sup>th</sup> Street, Room 103

R.J. Nuernberger, County Treasurer  
County Treasurer's Office-555 So. 10<sup>th</sup> Street, Room 102

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Bruce Medcalf  
County Clerk

**PUBLIC NOTICE  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY AGENCY TOURS  
THURSDAY, MARCH 27, 2003  
1:00 P.M. - 3:30 P.M.**

- 1:00 - 1:30 p.m.    Youth Services Center  
                            Juvenile Detention Center/Assessment Center  
                            1200 Radcliff Street
- 1:45 - 2:30 p.m.    Community Mental Health Center  
                            2200 St. Mary's Avenue
- 2:45 - 3:30 p.m.    Corrections  
                            605 So. 10<sup>th</sup> Street & 4420 N.W. 41<sup>st</sup> Street

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
AGENCY TOURS  
THURSDAY, MARCH 27, 2003  
12:30 P.M.**

Commissioners Present: Bernie Heier, Chair  
Ray Stevens, Vice Chair  
Larry Hudkins  
Bob Workman  
Deb Schorr

Others Present: Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Trish Owen, Chief Deputy County Clerk  
Dave Kroeker, Budget & Fiscal Director

The Lancaster County Board of Commissioners met with the Directors of the following Lancaster County offices and toured the agency offices:

Dennis Banks, Director  
Juvenile Detention Center/Assessment Center-1200 Radcliff St.

Dean Settle, Executive Director  
Community Mental Health Center-2200 St. Mary's Avenue

Mike Thurber, Director  
Corrections-605 So. 10<sup>th</sup> St. and 4420 N.W. 41<sup>st</sup> Street

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Bruce Medcalf  
County Clerk

**PUBLIC NOTICE**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY AGENCY TOURS**  
**TUESDAY, APRIL 1, 2003**  
**10:30 - 11:45 A.M. & 3:00 - 5:00 P.M.**

10:30 - 11:00 p.m.	Election Commissioner/Jury Commissioner 601 No. 46 <sup>th</sup> Street
11:15 - 11:45 p.m.	Safety & Training/Risk Management 233 So. 10 <sup>th</sup> Street, 2 <sup>nd</sup> Floor
3:00 - 3:30 p.m.	Property Management 920 "O" Street, Suite 203
3:45 - 4:15 p.m.	Records & Information Management 440 So. 8 <sup>th</sup> Street, Suite 110
4:20 - 5:00 p.m.	Families First & Foremost 315 So. 9 <sup>th</sup> Street, Suite 200

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
AGENCY TOURS  
TUESDAY, APRIL 1, 2003  
10:30 A.M.**

Commissioners Present: Bernie Heier, Chair  
Ray Stevens, Vice Chair  
Bob Workman

Commissioners Absent: Larry Hudkins  
Deb Schorr

Others Present: Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Dave Kroeker, Budget & Fiscal Director  
Ann Taylor, County Clerk's Office

The Lancaster County Board of Commissioners met with the Directors of the following Lancaster County offices and toured the agency offices:

Dave Shively, Election Commissioner  
Election Commissioner/Jury Commission Offices - 601 No. 46<sup>th</sup> Street

The following materials were disseminated: Election Statistics, Sample Ballot and A Voter Information Guide (Exhibits A, B & C).

Sue Eckley, Workers' Compensation & Risk Management Manager  
Safety & Training Office - 233 So. 10<sup>th</sup> Street

Renee' Dozier, Families First & Foremost (F<sup>3</sup>) Grant Associate Director  
Families First & Foremost (F<sup>3</sup>) Offices - 315 So. 9<sup>th</sup> Street

The following materials were disseminated: F<sup>3</sup> Family Resource Center of Information and Support, Health Families Project Specific Service Categories Survey, F<sup>3</sup> FRC Service Provider Files, (Exhibits D, E & F).

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Bruce Medcalf  
County Clerk

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
AGENCY TOURS  
TUESDAY, APRIL 1, 2003  
2:30 P.M.**

Commissioners Present: Bernie Heier, Chair  
Ray Stevens, Vice Chair  
Bob Workman

Commissioners Absent: Larry Hudkins  
Deb Schorr

Others Present: Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Dave Kroeker, Budget & Fiscal Officer  
Ann Taylor, County Clerk's Office

The Lancaster County Board of Commissioners met with the Directors of the following Lancaster County offices and toured the agency offices:

Brian Pillard, Records & Information Management  
Records & Information Management Offices - 440 So. 8<sup>th</sup> Street, Suite 110

Kit Boesch, Human Services Administrator  
Human Services Offices, 555 So. 9<sup>th</sup> Street

The following materials were disseminated: Organizational Chart (Exhibit A).

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Bruce Medcalf  
Lancaster County Clerk

**PUBLIC NOTICE  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY AGENCY TOURS  
TUESDAY, APRIL 8, 2003  
2:30 - 3:00 P.M.**

2:30 - 3:00 p.m.      District Court Clerk  
575 S. 10<sup>th</sup> Street, 3<sup>rd</sup> floor



**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
AGENCY TOURS  
TUESDAY, APRIL 8, 2003  
2:45 P.M.**

Commissioners Present: Bernie Heier, Chair  
Ray Stevens, Vice Chair  
Larry Hudkins  
Deb Schorr

Commissioners Absent: Bob Workman

Others Present: Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Bruce Medcalf, County Clerk  
Trish Owen, Chief Deputy County Clerk

The Lancaster County Board of Commissioners met with the Director of the following Lancaster County office and toured the agency office of:

Sue Kirkland, Clerk of the District Court  
575 So. 10<sup>th</sup> Street, 3<sup>rd</sup> Floor

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Bruce Medcalf  
Lancaster County Clerk

**PUBLIC NOTICE**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY AGENCY TOURS**  
**THURSDAY, APRIL 15, 2003**  
**9:30 A.M. - 12:00 P.M. & 3:00 to 4:30 P.M.**

9:30 - 10:00 a.m.	County Attorney 575 So. 10 <sup>th</sup> Street, 4 <sup>th</sup> Floor
10:00 - 10:30 a.m.	County Court 575 So. 10 <sup>th</sup> Street, 2 <sup>nd</sup> Floor
10:30 - 11:00 a.m.	County Sheriff 575 So. 10 <sup>th</sup> Street, 1 <sup>st</sup> Floor/Basement Level
11:00 - 11:30 a.m.	Public Defender 555 So. 10 <sup>th</sup> Street, 2 <sup>nd</sup> Floor, Room 202
11:30 a.m. - 12:00 p.m.	Emergency Management 575 So. 10 <sup>th</sup> Street, Lower Level, Hall of Justice
3:00 - 3:20 p.m.	Veterans Services 2202 So. 11 <sup>th</sup> Street, 2 <sup>nd</sup> Floor, Room 255
3:20 - 3:40 p.m.	County Attorney Child Support 2202 So. 11 <sup>th</sup> Street, 1 <sup>st</sup> Floor
3:40 - 4:00 p.m.	Families First & Foremost Intensive Care Coordinator Unit 2202 So. 11 <sup>th</sup> Street, 4 <sup>th</sup> Floor
4:00 - 4:30 p.m.	Lancaster Manor 1001 South Street

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
AGENCY TOURS  
TUESDAY, APRIL 15, 2003  
9:30 A.M.**

Commissioners Present: Bernie Heier, Chair  
Ray Stevens, Vice Chair  
Larry Hudkins  
Bob Workman  
Deb Schorr

Others Present: Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Trish Owen, Chief Deputy County Clerk

**AGENDA ITEM**

The Lancaster County Board of Commissioners met with the Directors of the following Lancaster County offices and toured the agency offices:

Gary Lacey, County Attorney  
County Attorney's Offices - 575 So. 10<sup>th</sup> Street, 4<sup>th</sup> Floor

Judge Laurie Yardley & Peggy Gentles, Judicial Administrator  
575 So. 10<sup>th</sup> Street, 2<sup>nd</sup> Floor

The following materials were disseminated: County Court Information (Exhibit A).

Terry Wagner, County Sheriff  
575 So. 10<sup>th</sup> Street, 1<sup>st</sup> Floor/Basement Level

Doug Ahlberg, Emergency Management Director  
575 So. 10<sup>th</sup> Street, Basement Level

Dennis Keefe, Public Defender  
555 So. 10<sup>th</sup> Street, 4<sup>th</sup> Floor

The following materials were disseminated: Case Comparison Open/Closed Pending 1<sup>st</sup> Quarter 2002 and 2003 (Exhibit B).

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Bruce Medcalf  
Lancaster County Clerk

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
AGENCY TOURS  
TUESDAY, APRIL 15, 2003  
3:00 P.M.**

Commissioners Present: Bernie Heier, Chair  
Ray Stevens, Vice Chair  
Larry Hudkins  
Bob Workman  
Deb Schorr

Others Present: Kerry Eagan, Chief Administrative Officer  
Gwen Thorpe, Deputy Chief Administrative Officer  
Dave Kroeker, Budget & Fiscal Officer  
Don Killeen, Property Management Administrator  
Melissa Koci, County Clerk's Office

**AGENDA ITEM**

The Lancaster County Board of Commissioners met with the Directors of the following Lancaster County offices and toured the agency offices:

Gary Chalupa, Veterans Service Officer  
2202 So. 11<sup>th</sup> Street, 2<sup>nd</sup> Floor, Room 255

Sharon Keith, County Attorney, Child Support Supervisor  
2202 So. 11<sup>th</sup> Street, 1<sup>st</sup> Floor

Nyla Helge, Families First & Foremost, Intensive Care Coordination Supervisor  
2202 So. 11<sup>th</sup> Street, 4<sup>th</sup> Floor

Larry Van Hunnik, Administrator, Lancaster Manor  
1001 South Street

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Bruce Medcalf  
Lancaster County Clerk